



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS SPECIAL MEETING JANUARY 11, 2018 MINUTES

CALL TO ORDER

The meeting was called to order at 7:18 p.m. by Chairman Bill Curren.

Present: Bill Curren, Rich Burmann, Tori Baldwin

Senior Center Director: Linda Wahlers

Election of Officers 2018

Motion: A motion was made to nominate Bill Curren as Chairman for 2018 by Tori Baldwin, seconded by Rich Burmann and carried unanimously.

APPROVAL OF MINUTES

Regular Meeting - November 2, 2017

Motion: A motion was made to approve the November 2, 2017 Regular Meeting Minutes by Bill Curren, seconded by Tori Baldwin and carried unanimously.

REPORTS

Secretary's Report

There was nothing to report this month.

Director's Report

The group reviewed the November 2017 and December 2017 Director's Reports. It was noted the Senior Center was quite busy the months of November and December. Director Wahlers reported there were some building issues in the past two months. There were two flooded bathrooms due to a clogged line. Director Wahlers complimented the Town Crew on their quick assistance in getting the situation straightened out. The Town Crew also replaced a circulator motor in the Center's heating system, and everything seems to be working fine.

Director Wahlers reported she received one cost estimate of \$3,800 for noise mitigation. The group discusses the need, and decided to continue to monitor the situation, and revisit the topic in the future if there still seems to be a need.

Friends of the Roxbury Senior Center Report

Director Wahlers reported the Holiday Festival was very successful. The 2017 Annual Appeal has been successful with donations still coming in.

- **New Chairperson**

A new Chairperson has not yet been determined. It was noted that Peg Ambruso has been doing a wonderful job while Acting in the position.

B.O.D Treasurers Report

There is nothing to report this month.

OLD BUSINESS

Coffee Center Update

The group discussed the back of the current hutch is falling off. The group concurred it would be nice to get a piece of furniture that can not only serve as the new Coffee Center, but also be used as a separate serving and storage area. Director Wahlers stated she would do more research into it.

NEW BUSINESS

Approval of 2018 Meeting Schedule

The group discussed the 2018 Meeting Schedule and decided to meet nine times this year.

Motion: A motion was made to approve the 2018 Roxbury Senior Center Board of Directors Meeting Schedule by Tori Baldwin, seconded by Rich Burmann and carried unanimously.

Discuss/approve 2018-19 budget

The group reviewed and discussed the Senior Center Director's Budget Notes for the Proposed FY 2018/2019 Budget. It was noted that due to normal wear and tear in some areas and inflation in others, the following budget lines will be requesting more funds than the previous year:

- Telephone
- Building Repairs
- Printing
- Outside Services
- DP Support

Less funds are being requested for Programs. This is due to the amount of funds the Friends of the Senior Center can commit to at this time, and the budget being due earlier this year. It was noted the Friends of the Senior Center is still receiving donations for its 2017 Annual Appeal at this time, and they should be able to commit more next year.

Motion: A motion was made to approve the Roxbury Senior Center's Proposed FY 2018/2019 Budget by Rich Burmann, seconded by Tori Baldwin and carried unanimously.

Programs

There is nothing to report this month.

ADJOURNMENT

A motion was made to adjourn at 9:22 p.m. by Tori Baldwin, seconded by Rich Burmann and carried unanimously.

Respectfully submitted,

Julie Cady

Julie Cady, Secretary

These minutes are not considered official until approved at the next Regular meeting of the Roxbury Senior Center Board of Directors